

**Hotel Reservation Form –
IBC
25 APRIL – 29 APRIL 2018**

| | 01 st Guest | 02 nd Guest (Double occupancy) |
|-------------|--|--|
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs |
| Name | | |
| Nationality | | |
| Email Id | | |
| Phone no | | |

Number of rooms: _____

Occupancy: Single / Double

Remarks: _____

We request to email us your photo identity proof with signature along with this form to help us with the check in procedure on your arrival (International Guest – Passport copy & Indian Guest – Driving License /PAN Card)

Arrival Date _____ Flight no. _____ ETA _____

Departure Date _____ Flight no. _____ ETD _____

I hereby authorize Andaz Delhi to charge for the entire length of stay on credit card on the time of booking the room :

Per night rate applicable for:

Andaz King Room – 37 sq. m. (Smoking / Non-Smoking)

 Single occupancy: INR 9000 + 28% Tax

 Double occupancy: INR 10000 + 28% Tax

Andaz View King Room - 41 sq. m. (Smoking / Non-Smoking)

 Single occupancy: INR 10000 + 28% Tax

 Double occupancy: INR 11000 + 28% Tax

Andaz Suite King Room – 72 sq. m. (Smoking / Non-Smoking)

 Single / Double occupancy: INR 15000+ 28% Tax

Airport transfers (If required):

Ambassador

[] INR 900 + taxes per car per way (airport to hotel)

[] INR 900 + taxes per car per way (hotel to airport)

Jaguar / Land Rover

[] INR 1300 + taxes per car per way (airport to hotel)

[] INR 1300 + taxes per car per way (hotel to airport)

Note: We also have higher category room available and in case if you would like to book the same, kindly email us at bhaumik.daru@andaz.com for further details. The same shall be subject to availability.

Room Rate Inclusions

- Buffet breakfast at designated venue
- Complimentary Wi-Fi
- Complimentary unlimited local telephone calls
- Complimentary minibar with soft beverages and locally sourced snacks

Andaz Suite Inclusions

- Buffet breakfast at designated venue
- Complimentary Wi-Fi
- Complimentary Two way airport transfers
- Complimentary unlimited local telephone calls
- Complimentary minibar with soft beverages and locally sourced snacks

Credit Card Number: _____

Name on the card: _____

Expiration Date: _____

Cardholder Phone #: _____

Signature of Card Holder: _____

Current Date _____

NOTE:

- The last date of reserving a room is 23 April 2018
- In case of any cancellation before 12 April 2018, there will be no charge, however post 12 April 2018 in case of cancellation 90% retention charge will be applicable.
- This reservation form is also applicable for booking on 03 days pre and post-dates of the conference dates
- By submitting this form and any supporting documents, I confirm that I have read and agreed to the use of the personal information I am giving you in accordance with your Global Privacy Policy for Guests, which is available at privacy.hyatt.com
- I certify that all information is complete and accurate and further certify that I am the authorized signatory of the credit card mentioned above. I hereby authorize Andaz Delhi to **charge my credit card** for the room booking as per details mentioned in this form at the time of processing the booking itself.
- Please email the dully filled form at Bhaumik.daru@andaz.com

Arrival & Departure

- The Check in time at the hotel for all guests is 2:00 PM. For all early check-ins, we recommend that rooms are reserved and paid for the night before in order to guarantee early check-in.
- The Check Out time at the hotel for all guests is 12:00 PM. Check Outs post 12:00 PM will be subject to a one-night charge as applicable.
- Please note that late check out are subject to availability, however if requested until 04pm can be offered at 50% charge of room rate and beyond that full night will be charged

(Signature)